



**WRRA Committee Meeting
MONDAY 15 March 2004
Wilson Community Hall**

Minutes

1	<p>Welcome and Apologies</p> <p>Present: Maurice Winter (Chair), Maria Valli, Max Zeller, Jason Durbin, Julie Parrish, Dee Schwass.</p> <p>Visitors: Cllrs Elliott and Delle Donne, Russell Gorton</p> <p>Apologies: Paul Duncan, Theresa O'Neill, Cllr Barry</p>
2	<p>Minutes from Previous Meeting</p> <p>The minutes of the Committee Meeting held on Monday February 16, 2004 were received as a true record on the motion of Max Zeller and seconded by Jason Durbin.</p>
3	<p>Actions arising from Previous Meeting</p> <p>a) <u>Update on Revision of Constitution:</u> Maria telephoned Theresa to discuss the constitution and she reported that Theresa had made no progress with the constitution.</p> <p>Theresa apologised as she had every intention of reviewing the constitution but unfortunately time hindered her even starting on any amendments. She realises that she should have informed the committee earlier and consequently it was decided that any amendments or changes were too late to implement for the coming AGM.</p> <p>Russell offered to give us a hard copy of WWAG's community based constitution as a guide in establishing our own.</p> <p>ACTION: Issue to be followed up by 2004/05 Committee (as a Priority)</p> <p>b) <u>Update Membership Register (Incl. Zones):</u> Julie reported that database on the computer was up to date (although some further work was still required to include the zones).</p> <p>A suggestion was made to use the same zones as those outlined in the South Wilson Downcoding Survey (for the South Wilson area).</p> <p>ACTION: 2004/05 Committee to review Zones (for Registration Database)</p> <p>c) <u>Meeting with Stuart Devenish re: Aircraft Noise.</u></p> <p>ACTION: Jason to Follow-Up.</p> <p>d) <u>Bywater Way numbering</u> issue has been resolved.</p> <p>e) Newsletter articles were forwarded to Dee.</p> <p>f) Downcoding Survey Report to be discussed in General Business.</p> <p>g) <u>WWAG, Cat Control Policy support letter</u></p> <p>ACTION: Maria to Follow-Up.</p>
4	<p>Secretary's Report</p> <p>The Secretary's Report is attached.</p>

<p>5</p>	<p>Finance Report</p> <p>Julie reported we have 124 members. The Credit Balance is \$2435.09 (and all advertisers have now paid). The books for 2003/04 close on March 31st.</p> <p>Concern raised regarding no auditor. Russell suggested to contact Julie Roberts' husband Andy might do it for a small donation.</p> <p>ACTION: Julie to contact Andy. (Maria to provide contact phone number).</p> <p>If this does not work, Julie to approach any accountant willing to audit books and the Association pay relevant fee.</p> <p>The existing Audit Requirements will need revised by the New Committee as a matter of priority when the Constitution is reviewed.</p>
<p>6</p>	<p>Portfolio Reports</p> <p>Maria: As I won't be chairing any future committee meetings (other than the AGM), I urge current committee members to seriously think about what they hope to be doing next year.</p> <p>It is important that we maintain this committee and all the good work it has achieved, however, it does need to grow so the pressure is shared amongst many. This Association is now 25 years old and Maria went on to say that she is happy to remain on the committee in the coming year however, felt in the past 6 months her work and family commitments were imposing on her duties as President. It has been a wonderful experience and to see where we are today is awesome, however, someone needs to consider taking on the role of President and we need to recruit other people to join the committee if it is to continue and be a force.</p> <p>[Discussion took place]</p> <p>Jason agreed that more committee members were needed and that he felt many retired people had more time to give and should be targeted to nominate. He has decided to not continue next year but has found a willing person that he can nominate -his dad!</p> <p>Cllrs Joe and Lindsay, were in full support of the association continuing and suggested to have a rest and perhaps not be so active at all times.</p> <p>Russell reported that the association in recent years had made many great achievements within the community. He suggested we may be 'burnt out' and to put things into perspective working on one issue and focusing on achieving it.</p> <p>It was agreed that there is no doubt that WRRRA has had a tremendous impact on Wilson.</p> <p>Councillors: Joe reported that downcoding survey document is available for public comment.</p> <p>ACTION: Maurice to phone Stuart and discuss the Public Comment process and the timetable for the recommendations to the Council.</p> <p>Joe also mentioned that the reported issues with the Fern Rd Upgrades had been resolved (following an on-site meeting with local residents and council representatives).</p> <p>Finally, Lindsay reported that Riverton Bridge Resurfacing / Upgrade would take place around July/August 2004.</p> <p>ACTION: Max / Jason to contact City Representatives to discuss the planning of the associated work on Fern Road Reconstruction (near Riverton Bridge) and the proposed recreational paths from Riverton Bridge to Watts Road.</p>

<p>7</p>	<p>General Business</p> <p>a) <u>AGM Arrangements</u> [WED May 5th @ 7:30pm]</p> <p>The proposed Agenda for the AGM is:</p> <p>Welcome Notice Apologies Introduction of Committee Minutes of 03 Business Arising Communication Presidents Report Treasurers Report Mayor’s Report- Focus on WRRRA Election for new committee [Lindsay to chair] Membership Subs for 04-05 General Business Closing</p> <p>ACTION:</p> <ul style="list-style-type: none"> ➤ Maria: Write invitation letters to Mayor & Executive Staff, Councillors, Police & NHW, WWAG; Contact Community Times to invite reporter and write an article encouraging residents to attend AGM; Draft letter to our members focusing on our achievements and the need for residents to nominate to be committee members to help Wilson. [Max to assist with template] ➤ Max: Place Notice in Community Times; Arrange display of WRRRA’s Path network recommendations; Prepare and photocopy agenda and update of Hot Issues etc. ➤ Julie: Photocopy 124 letters and address letters to our members and post. ➤ Dee: Photocopy nomination forms / AGM 03 minutes. [Max to provide AGM 2003 Minutes, if required] ➤ Jason: Fern Rd Display/Plans; Take Minutes at AGM. ➤ Maurice: Obtain keys for hall. <p>Further duties will be discussed at the next Committee Meeting in preparation for the AGM.</p> <p>b) <u>WRRRA Newsletter</u> [Autumn Edition]</p> <p>ACTION:</p> <ul style="list-style-type: none"> ➤ Max: Review final draft & E-Mail for comments. ➤ Dee: Liaise with Deane for printing and collecting. 2163 total ➤ Julie: Organise Post Office delivery; Liaise with Dee. <p>c) <u>Committee Dinner</u></p> <p>Dinner at Eureka Chinese Restaurant- Thursday 15th April 7:30 pm. The committee agreed for \$10:00 per Committee Member to be paid by the Association as a token thank you for the voluntary work we all do.</p> <p>ACTION: Maurice to book and remind all members closer to the date; and then inform Julie of numbers (so she can arrange to bring the petty cash).</p>
<p>8</p>	<p>Next Meeting</p> <p>The Next committee meeting will be held on Monday 19th April at 7:30 pm. Wilson Community Hall.</p> <p>ACTION: Max to organise Notice in “Canning Times Community” Paper.</p>
	<p>There being no further business, Maurice closed the meeting at 9.25pm.</p>



Secretary's Report March 2004

Correspondence IN

#	Details	Action Required
1	Report on South Wilson Survey From City of Canning (Dated 02-Feb-04)	General Business
2	Comments from Surrey Rd Residents re: CRRP Path Proposal From Geoff Rees (Dated 24-Feb-04) cc:CALM	Max to follow-up with CALM via CRRP CAC
3	E-mail re: CALM's response to WRRRA News Article DRAFT From Sandra Hohloch (Dated 04-Mar-04)	Max to review article to incorporate CALM's feedback
4	CRRP CAC Membership (Extended for further 3 years) From CALM (Dated 5-Mar-04) [Max Zeller]	None
5	DRAFT Letter to Christian Brothers From Russell Gorton (Dated 03-Feb-04)	Max to review (prior to next meeting)
6	E-mail re: New Canning Times Journalist From Cara Sputore (Dated 27-Feb-04)	None

Correspondence OUT

#	Details	Action Required
1	Letter to Silvio : City of Canning [Jason] re: Fern Road Plans & AGM	Awaiting Reply
2	E-Mail to Tom Bowra (CALM) (25/2) [Max] re: Draft Newsletter Article re: CRRP Paths	Reply received 04-Mar-04
3	E-Mail to Community Times (8/3) [Max] re: Meeting Notice for Community Times Calender	Send it earlier next time
4	E-Mail to Stuart Devenish (10/3) [Max] re: Arrange pickup of Survey Report	Picked up by Maurice
5	Fax to Inform Hair Studio (re: Ad for Newsletter)	Max to follow-up & liaise with Dee / Julie